

SCALEBY PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on Wednesday 15th May 2023 at 7.30pm in the Village Hall, Scaleby

Present: Cllr G McGarr, Cllr T Moore, Cllr S Brown, Cllr M Grant, Cllr G Little and Cllr L Thompson .

In Attendance: Cumberland Unitary Authority Cllr J Mallinson, The Clerk A Dawes. Plus 4 members of the Public.

026/23 Election of Chairman – Council received and accepted the nomination of Cllr. G McGarr for the office of Chairman.

027/23 Declaration of acceptance of office of Chairman – the Clerk received the Chairman’s Declaration of Acceptance of Office.

028/23 Election of Vice Chairman – Council received and accepted the nomination of Cllr T Moore for Vice-Chairman.

029/23 Apologies for Absence – no apologies for absence were received.

030/23 Declarations of Interest and Request for Dispensations

030/23.1 The Clerk received all Members Declaration of Acceptance of Office

030/23.2 The Clerk received all Members Notification of pecuniary and other registerable interests’ declarations.

030/23.3 The Clerk did not receive any requests for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest

030/23.4 The Clerk received no declarations by members of interests in respect of items on this agenda

031/23 Minutes of the meeting of the Parish Council held on 15th March 2023
Council received and approved the accuracy of the last minutes of the Parish Council and authorised the Chairman to sign.

032/23 Public Participation

032/23.1 In accordance with Standing Order 3e the Chairman utilizing his discretion, invited members of the public to address the meeting in relation to the business to be transacted at this meeting. Of particular interest was the issue of Allotments so the Item scheduled at 14 was taken here as well.
A lengthy update and discussion took place with regard to the situation in respect of a proposed siting of the Allotments within an area if and owned by

Lord Henley. The design of the site has now proved to be very much different from that which was envisaged and the Council would not wish to progress with the scheme as the design currently stood.

Cllr McGarr and the secretary of the recently formed Allotment Society would meet and agree to communicate with Lord Henley to determine a best way forward as it would appear that no other land was available to the Parish Council.

- 032/23.2** Council received a verbal report from Unitary Authority Cllr Mallinson on the progress of the Authority since vesting day. He will keep Council aware of any further changes in due course.

033/23 Report from Clerk

- 033/23.1** The Clerk updated all present on the Uncontested Election Results for 2023, members to serve for 4 years. As the Council has fewer Council Members than seats it will initiate the Co-option procedure.

- 033/23.2** The Clerk introduced the issue of a shelter for individuals (mainly schoolchildren waiting for the bus) to be sheltered out of the rain. The Clerk had spent some time attempting to gain approval from Cumberland Unitary Authority Highways to place a structure on the area identified and had been assured of a response within 10 days. The issue of costs and materials involved was discussed as the Clerk had initially investigated the ECO friendly re-cycled plastic manufactured shelters, however Council determined that it would prefer to look at what could be a much cheaper solution on the form of a wooden structure.
The Clerk will progress and if necessary, take instructions from the Council via e-mail to make quick progress.

034/23 Administrative Matters

- 034/23.1** **Hallburn Wind Farm Grant Scheme – Council were** updated by Cllr Moore, (Representative on Grants Panel) on the success of 2 bids to the Panel from the School and the Village Hall. Cllr Moore indicated that the next meeting would be on 30/8/2023 and Cllr. Mallinson indicated that the cut-off date for bids was 5/7/2023.
- 034/23.2** **Newsletter** – the Clerk received positive feedback on the circulation of the latest Scaleby News.

035/23 Finance Matters

- 035/23.1** **Annual Governance and Accountability form (AGAR)**

- 035/23.1.1** Council considered and approved the Annual Governance Statement for year ending 31st March 2023.
- 035/23.1.2** Council considered and approved the Statement of Accounts for year ending 31st March 2023
- 035/23.1.3** Council authorised the Chairman to sign Sections 1 and 2 of the Annual Return for year ending 31st March 2023.
- 035/23.1.4** Council agreed that Scaleby Parish Council can certify itself as exempt from a limited assurance review and authorised the Chairman to sign the Certificate of Exemption to be submitted to the external auditor.
- 035/23.1.5** Council reviewed and updated where necessary the assets register.

035/23.2 **Payments**

To authorised the payments included in the schedule below

10/4/2023	Newsletter Printing and Postage	£166.04
20/4/2023	A Dawes – April Pay	£161.56
20/4/2023	HMRC	£ 35.80
21/4/2023	HSBC Bank Charges	£ 8.00
09/5/2023	TM – Litter Picking	£ 43.25
09/5/2023	Post Office Ltd.	£ 16.44

Council also approved payment of the following in May 2023:-

YPO _ Stationery	£ 41.40
CALC Subscription	£161.51
TM Photocopying	£ 2.50

035/23.3 **Bank Balance**

The Clerk reported that the balance now held at HSBC (after receipt of the Precept funds) was £14,069.62

036/23 **Highways Matters - Updates**

036/23.1 **Speeding** – as previously discussed there appears to be not enough evidence to conclude that reducing the limit from 40 to 30 would be effective. Cllr McGarr to continue with efforts to recruit to a “Community Speedwatch Group” and Council may consider other “softer” measures like a “Gateway” feature.

036/23.2 **Verges** – the conclusion drawn after a meeting between Cllrs McGarr and Mallinson was that it is unlikely that Highways will have any funds to consider the work and that the cost would be prohibitive for the Parish Council to consider.

036/23 **Planning Matters - none**

037/23 **King Charles III Coronation** – Cllr Moore reported that over 50 individuals attended the Coronation “Supper” and stayed on for the “Pop up”, a good time was had by all. report on activities. Thanks were expressed from the Council to the Village Hall

Committee for organising. Thanks were expressed from the Village Hall Management Committee to the Council for the Donation towards the cost. Cllr McGarr also expressed thanks to Cllr Moore for the portrait of the new King now prominently on display.

037/23 Allotments – dealt with at item 032/23.1

038/23 Fly tipping and vermin – Cllr Moore updated Council on the issue of Fly-tipping which whilst not reported to the Police was of concern due to the type of material tipped. He also asked for vigilance around the re-cycle bins as a parishioner had reported sighting vermin. Council suggested informing the caterers at events to place signs to encourage individuals to be careful in disposing of items.

039/23 Councillor Matters

Cllr Thompson referred again to signs not being recovered and Cllr Marston was very concerned about the issue of potholes.

040/23 Date(s) of Future Meeting's – confirmed as:-

19th July 2023,
20th September 2023,
15th November 2023,
17th January 2024,
20th March 2024,
15th May 2024 to coincide with the Annual Parish Meeting

There being no further business the Chairman closed the meeting at 9.15pm.